



**PAC Meeting Minutes  
Thursday, November 17, 2016  
7:00 pm - Montecito Staff Room**

**Attendees:** Susan Scott, Traci Rego, Michael Lee, Joanne Little, Heather Kimmie, Addie Ceralvo, Connie Hosie, Holly Lloyd, Tanya Lakovic, Carine Choo

Thank you to Holdom Starbucks (Traci Rego) for the coffee supplied at the meeting.

- Meeting was called to order at 7:05 pm
- Review of October 2016 minutes
  - o Motion to accept minutes; **motion carried**

• **Reports & Updates**

- o Principal Report (see attached report) additional conversation on the following topics:

▪ **Christmas Hampers**

- Holdom Starbucks and Burnaby Keg are doing a donation drive in addition to the \$250 allocated from the PAC budget for Christmas Hampers
- Holdom Starbucks has already begun collecting food/gifts
- Lakovic Family business will contribute Safeway Gift cards
- Heather will connect with the Regos and Lakovics re. wishlists and ages of children

▪ **Jerseys**

- Addie will talk to Holly about getting the jerseys at cost; will discuss printing options
- Suggested a \$5 deposit if the jerseys are going home for the season
- Motion to approve the TD Bank Grant to include jerseys; **motion carried**

- Ron Rego will coach the boys 6/7 **basketball** team; TBD - girls 6/7 **basketball** coach

- o Chair (Susan and Miriam)

- Thanks to everyone who made our budget meeting in October so seamless and productive. Thanks to your ongoing fundraising efforts, we are able to fulfill 90% of all the items your Teachers



have requested. Thanks especially to all of **Reece's** hard work in preparing and presenting the budget. **SPECIAL NOTE:** Next year is Reece's last year, and we need to start thinking about Treasurer successors - perhaps having a co-treasurer position next year to hand over the reigns smoothly?

- We completed our **annual direct donation** request at the end of October and raised a total of **\$4,140**. Thank you to all families who contributed to reaching our goal.
- December is coming fast with the holidays approaching. We look forward to another exciting Breakfast With Santa and gingerbread-building event.
- A special thank you to Connie, Miriam, and Carine who tackled cleaning the PAC section of the basement to prepare for our Seismic activities.
- o Treasurer (Reece abset; Susan in his stead)
  - Weekly cheques for Munch a Lunch are going in and out
  - Listening posts monies that were put aside last year ended up being bought through school funds; would like to move the \$300 back into general funds
  - Motion to move \$300 back into General Funds: **motion carried**
- o DPAC (Susan)
  - Monday, November 21<sup>st</sup> DPAC meeting will be attended by Miriam Fitterer- thank you
  - January 16<sup>th</sup> DPAC meeting @ 7 pm; will be at Burnaby Central and would love a parent volunteer to go
  - Wednesday, Nov 30<sup>th</sup> 7-9 pm @ Burnaby Mtn. Highschool - **“So You Want to Keep Your Children Safe?”**; register through the Burnaby DPAC
    - Link: <http://www.burnabydpac.com/event/so-you-want-to-keep-your-kids-safe-parent-information-night/>
- o Grants (Mike)
  - No new news
- o Fundraising (Addie)
  - No exact numbers but will know at the end of the week re. monies raised through Purdy's and Neufeld fundraiser
  - Munch a Lunch is sitting at approx. \$2000
- o School Planning Council/Power of Four Committee (Principal/Parents/Planning/ Progress) - Heather
  - No new news
  - Would like a meeting after the November 25<sup>th</sup> Pro-D day

- **New Business**

- o Fundraising Guidelines (Susan)
  - Draft report is still being edited and discussed; many things to consider, such as what to do with funds that were raised but not used within a calendar year
  - Please review guidelines and bring any comments to next PAC meeting.
- o Kitchen thefts
  - Just a misunderstanding - there have been no thefts

- o Revised Teacher Wish List - we looked to table the Belcarra busses and Holly also received her Robotics grant money - do we want to repurpose that to something else on the wish list, or keep it Robotics? Holly wants both the grant money and the budgeted money.
  - Holly - requested inventor kits when completing the grant- not allowed to request money but things; Makey/Makey kits and Inventor kits - kids can design their own robot or electronic "thing" ex. A banana piano; **new robot - DASH**; 2 levels of programming - visual (different sounds and lights) or visual coding that they are learning in Coding.com; looking for more than something that you actually have to code (more than just forward and backward); every one can have access to all of the above
  - Robotics allocated budget will remain the same and allocated to Robotic purchases
  - Heather - SLP has got the subscription to Boardmaker so the allocated funds of \$100 are no longer needed
  - iPad Cart has an added cost of \$300 for shipping - not ordered as waiting for approval from PAC
  - Motion to approve the shipping cost of the iPad cart @ \$300:  
**motion carried**

- o PAC privacy opt-in message

- PAC101
  - Re. receiving emails - there has to be an opt-in; because it is coming from our Listserve we are covered as a box is checked every year

- o Parent Education

- **Foodsafe** Training for PAC volunteers; Susan will look at cost and dates for training and testing. If any parents are interested in taking this certification course and helping at the school from time-to-time, please contact [pacmontecito@gmail.com](mailto:pacmontecito@gmail.com)
- **White Hatter** (presented at Burnaby Mountain) - costly presentations...something to look at for the future; can combine with another school?; more information and discussion will happen at the next PAC meeting
  - Link:  
<http://www.personalprotectionsystems.ca/>



- o Events Calendar

- We need many parent volunteers for upcoming events, please sign up at <http://signup.com/go/pJ3njP> , link is also available on school website
- Gingerbread House Event on Dec. 9th; Ms. Vaughn and Ms. Chin are teacher representatives
  - Prebuilt houses for the primary
  - Looking for parent volunteers - Jo Little and Connie Hosie can volunteer on Dec 8<sup>th</sup> to prebuild houses
  - Need donations for milk containers from Dairyland
  - Please see Signupdot.com
    - o Link is on the school website
  - Addie will take the supply donation letter to Superstore provided by Susan



- Carine Choo and Tanya Lakovic will lead the morning sessions; Tara Sutherland and Traci Rego will be the lead on the 3<sup>rd</sup> session
- Santa Pictures
  - In the music room
  - Notice to go home (Susan to draft)
  - Schedule will be provided
- Toonie per picture (Money collected will help cover the cost of photos and remaining amount will be donated to Montecito families in need)
- Candy canes will be provided
- Santa Breakfast is well under way; volunteers still needed – please sign up if this is something that interests you
- o Bottle Drive
  - \$1618.29 total funds
  - Total for the waterbottle station is met; not going to stop fundraising for perhaps recycling stations
  - Christmas concert day with notice, bag and a sticker
- o Division 7, 8, 9 Hot Lunch on December 2<sup>nd</sup> will be cancelled due to the Field Trip to Science World; the rest of the school will receive their ordered lunch as per usual



- **Other**

- o Due to seismic upgrades, the media carts are being kept in the kitchen; just roll them out and then put them back in please
  - o April – Pitch in Day
    - You have to sign up on the website
    - Cleaned up garbage within the community
  - o Multi-Cultural Day
    - Hazel could possibly come out and do weaving etc. for an honorarium of \$100
  - o Concession at Winter Concert
    - Not supported by staff
- Next meeting date: **Thursday, January 19th, 2017**
    - o Motion to not hold a December PAC meeting: **motion carried**
  - Adjournment 8:48 pm



## PAC Meeting: Principal's Update – Nov. 17, 2016

Information and things we're proud about over the past month...

- 14 students in Grades 6/7 attended We Day with Ms. Foy and Ms. Cook...they report that the Syrian refugee that spoke inspired many to not take things for granted, there was a girl who spent a lot of time in hospital who moved them with her story of overcoming obstacles and hardships, and many girls were empowered by a presenter who had the message that girls can do/be anything...kids loved the battery drive and learning that the zinc from one AA battery can save 6 lives...they are talking about possibly doing a Random Acts of Kindness project at Montecito
- Remembrance Day assembly went very well with Teya and Tyler emceeding, Daniel and Frank playing the piano, the Intermediate Choir and Ms. Lloyd's reading group presenting and Davis Li (Montecito alumni) returning to play The Last Post/Reveille...we were incredibly proud of the respect the audience showed
- Div. 4,5,6 went to Fort Langley on a fieldtrip...thanks to PAC for helping with the bus costs
- Cupstacking tournament at recess today with Ms. Chin...over 35 students attended
- Div. 10 has made a couple of visits to the Swedish Residency this month...great community connection

Things we're Looking Forward to before the next PAC meeting...

- Boys' and Girls' volleyball playdays are next week at Burnaby Central
- Nov. 25<sup>th</sup> Pro-D Day...19 children registered for the Babysitter's course in the gym
- First Young People's Concert is on Tuesday, Nov. 22<sup>nd</sup> for Grades 4-7 students
- Nov. 28<sup>th</sup> is Kindergarten vision and hearing screening
- Nov. 30<sup>th</sup> all students will visit Mars...Div. 3 will be creating Marsville in the gym
- Dec. 1<sup>st</sup> afternoon Hour of Code activities school wide
- Dec. 9<sup>th</sup> Gingerbread Houses in buddy classes (Ms. Vaughan and Ms. Chin organizing)
- Dec. 13<sup>th</sup> Winter Concert The Polar Express 1:30-2:30/3:00 (band also performing in afternoon) and 6:30-7:30...doors will open half an hour ahead
- Dec. 14<sup>th</sup> Term 1 report cards go home
- Dec. 16<sup>th</sup> Pancake Breakfast

## Notes:

- Staffing:
  - Ms. Cole had a baby boy named Coleton on Nov. 8<sup>th</sup>
  - Ms. Anderson is taking a leave from Montecito to become the acting Literacy Program Consultant in the district...her job is posted and the goal is to hire someone to start on Nov. 28<sup>th</sup>
  - Angel Sahlsten is the additional EA who posted into the 11-3 position daily
  - Delyla Eng is retiring, Nov. 24<sup>th</sup> will be her last day
  - Ms. Mina Yasdanyar (Ms. Vaughan's student teacher's) last day is Nov. 28th
- Seismic Upgrade Update:
  - Things are starting:
    - fencing up and doing testing of building, drainage...
    - library moved to downstairs dungeon and picture books and non-fiction collection are available for teacher borrowing
    - Div. 3 moving to renovated Portable 3 tomorrow
    - Ms. Nicoll's class moving to Room 14 by Wednesday next week then wall built in Ms. Nicoll's old room to create an LSS room
    - goal to have LSS move to upstairs room by Monday, Nov. 28<sup>th</sup>
    - Seismic News bulletin board plus a tab on the webpage to help keep everyone informed
    - all after school groups have been moved to other locations in the district during the seismic upgrade
    - thank-you to staff and PAC who helped to clean up the downstairs space at such short notice
- 2016/17 School Goals:
  - Staff engaged in collaboration time marking the fall writing samples, noticing the strengths and areas requiring support in each grade and are beginning to develop action plans on how to help move their kids forward this year...continued on Nov. 25<sup>th</sup> Pro-D Day
- Skiing: Are looking at booking Grouse Mountain and buses for Jan. 16, 23, 30 and Feb. 6...notices to go out to Grade 6/7s soon
- Basketball: We do not have coaches at this point for girls' or boys' teams. Does anyone know someone in the community who would be willing to coach? Ms. Chin will sponsor a team.
- Recycling money: The school has topped the initial \$480 with another \$520 to total \$1000. All recycling funds will now come back to the school to help support families and programs.
- Emergency Prep: hold and secure drill next week, trying to keep outside doors shut, updating teachers into house colours...will complete by next week

## Discussion Items:

- Hampers: school would like to donate \$250, will PAC match it? We have 7 families and 14 students at Montecito needing support this year (there are 9 more older and younger siblings not at Montecito as well)...staff also donating books, games, clothing...
- Jerseys: Were not on wishlist as we thought this was already happening. What is the status? Amount? We would like to order ASAP if there is funding.