



2176 Duthie Ave., Burnaby, BC, V5A 2S1 pacmontecito@gmail.com

PAC Meeting Minutes
Thursday, March 30, 2017
7:00 pm - Montecito Staff Room

Attendees: Mike Lee, Addie Ceralvo, Connie Hosie, Susan Scott, Reece Jorgensen, Joanne Little, Carine Choo, Glen Scott, Holly Lloyd, Heather Kimmie, Roger Mlait, Tara Sutherland

- Meeting was called to order at 7:05 pm
- Review of February 2017 minutes
 - 1st Reece, Mike 2nd: **motion carried**
- **Reports & Updates:**
 - Principal (Heather Kimmie)
 - See below report
 - Class size changes effective next year (2017-2018):
 - K - 20
 - Primary (grades 1-3) - 22
 - 3/4 split classes - 22 if high on grade 3s; 24 if high on grade 4s
 - Intermediate - 30
 - Art Starts Grant
 - staff is hoping to apply for a mural inside the school; will be applying before the May deadline
 - PAC members suggested an option of making flags for the light posts (\$500; lasts 2 years)?
 - Chair (Miriam & Susan)
 - **WELCOME BACK!** Welcome to term 3, and a busy one it will be!!! We have lots of fantastic volunteer opportunities for parents over the coming months, and would love to see you come out and support your children in whatever way you can! Check out volunteer opportunities here: <http://signup.com/go/pl3njP>
 - **FAMILY GAMES NIGHT:** Thank you to all the volunteers, teachers and families for coming out to Family Games Night in February. We had a very successful turnout of just over 100 people and raised a total of \$1,310.
 - Looking forward to a great **Book Fair** in the gym this year, thanks again to Connie for spearheading this great fundraiser.
 - May is the **AGM**, and the election of your PAC executive. Susan and I would like to take this opportunity to thank all of our Executive and members at large for generously lending us their time and talents. Thank you for all your support! A

reminder, next year will be Reece's last, and Heather Miller has tentatively committed to stepping in as Treasurer. She and Reece would co-Treasurer next year to ensure a smooth fiscal transition. Thank you to Heather for stepping forward to assist!

- **BUDGET 2017-18:** We are still on track to receive a draft teacher wish list for 2017-18 by June, in order to review the calendar and set fundraising goals. If you have a new idea or great fundraiser, please speak up!
 - **TRAFFIC SAFETY:** The traffic cones donated through Universal Flagging are very effective when they are put out. Miriam's family is working on donating a "cone dolly" to assist in mobilizing the cones as a stack of 20 is very heavy for the patrol children. Traffic infractions and blatant disregard for student safety continues to be a problem along Montecito. This continues to be a work in progress.

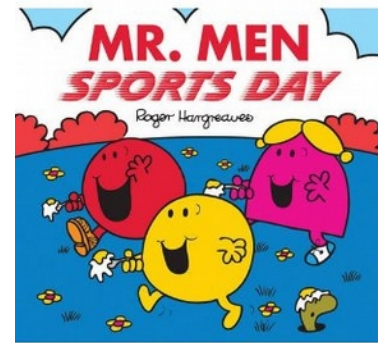


- Treasurer (Reece)
 - General Act. \$11,489.95
 - Gaming \$9,599.28
 - \$3,354.06 in Hot Lunch Act. net profit
- DPAC
 - BCCPAC - John Bird (president of the Parent PAC in Victoria) passed away
 - Jen Mensi is stepping up; she is chairing the All Candidates Meeting
 - Catrina Chan, SPC, is going for NDP-Lougheed (which she will probably be elected to); wanting parent input on issues to bring to the party
- Grants (Mike)
 - nominating Montecito for BCAA Play Here
 - Best Buy grant for tech (digital citizenship or looking for suggestions); iPads would still be beneficial to the students and enhancing access to curriculum; In Focus projectors are also a favourite item and useful for the teachers; digital citizenship programs
 - Wholekids (garden) want an update on our garden 🌍; meeting coming with the district; tubs are ordered
- Fundraising (Addie & Joanne)
 - Neufeld forms are going out first week of April
 - Purdy's are selling well; selling during the St. Led conferences
- School Planning Council / Power of Four Committee (Principal / Parents / Planning / Progress)
 - will have a meeting on Monday
- Emergency Preparedness
 - Mike has got portable latrine tent; granola bars etc. from Buy Low
 - Emergency Release date May 4th

- **New / Other Business**

- Sports Day

- Roger is taking lead - Thank you!
- Lots of volunteers are needed but there are a lot of parents prepared to help out; there is a rough guideline already for the scope and sequence of the day (discussions "off line" will happen)
- **Date:** May 19th ?
- Burnaby North students will volunteer
- PAC buys the ice-cream cups (purchasing has to happen quite soon from Buy Low)



- Multicultural Day (Susan)

- A few meetings have already happened
- June 1st
- Half/half show - Vancouver International Chinese Dance & Irish Dancing (both companies are volunteering their show); possibly Bolly Wood Dance
- Students will travel to stations (16-20 stations); Burnaby Parks and Rec will participate; National Parks will be sending a representative as well

- FSA Results (Heather)

- Heather is so proud of what is going on in Montecito (staff professional development)
- This test is a snapshot that doesn't define the school; needs have been identified and are being worked on within the school and a difference is being seen (growth and improvement)
 - Faye Brownlie and Tannis Anderson have both been in the classroom

- Appreciation (Miriam)

- Teacher appreciation is May 2nd
- Principal appreciation day is May 1st
- Typically it has been done in June; can we move it to May? **Proposed date of May 24th**
- Volunteers are needed! Miriam will lead
- Last year it was held in the gym - buffet lunch with a Hawaiian theme
- Would like to do a sit-down hot lunch from 11:30 am - 1 pm in the gym
- Volunteer Tea is on June 6th
- April 26th is administrator professional day (secretaries)
 - Garden Works gift cards
 - Tanya 1st, Addie 2nd: **motion carried**

- Call for Nominations (Miriam)

- Please let us know if you are willing to put your name forward for the same role or if you'd like to switch roles
- Members-at-Large will continue; has worked well this year
- We have to officially vote in May

- Pitch-In Day (Connie)

- April 27th after COLA
- Heather will discuss what to and not to pick up
- Gloves for everyone; tongs; containers will be provided
- Map is being made by Jason

- Expanding the zones; further into Squint Lake and west of Duthie; up to the Swedish homes
- How can we represent better than asking passing cars to honk? Can classes make a sign? Could they wear a jersey?
- Grade 7 Leaving (Jo)
 - Marleen has been in touch with Jo; numbers will come in after Purdy's sales are done
 - Beach Theme; beginning to prep decorations
- Fundraising: Neufeld Farms (Addie)
 - See above
- Book Fair (Connie)
 - Sign up and volunteer
 - Will be in the gym
- Bottle Drive & Green Team (Connie)
 - Spring Break \$30
 - Total so far - \$268.35
 - Plans for bins; water cooler maybe be funded by the district as part of the seismic upgrade; then there would be \$\$\$ for purchasing recycling bins
 - 4 slot opening recycling bin is an option for outside (\$1,000 approximately)
 - Maintained by the school; what happens during the summer months? This is up for discussions
 - Inside recycling
 - Mrs. Nicoll's class did the signs
 - Other signs are being made by Roseanne for events
 - Teachers are having difficulty getting the students to go into the hallway to recycle; they could be kept in the classroom and emptied at the end of the day by a class monitor
 - Bins are stackable (\$500 to supply the school)
 - Compost absolutely has to be kept in the hallways



New Business:

- Highschool kids coming on to school grounds at 1am; no damage has been done to the school but there is garbage left; very little lighting; can we get sensor lights?
- Drone (Tanya)
 - Videoing the phases of construction; can be shown at assemblies
 - Sports Day and/or Multicultural Day? Is there interest? There are too many students that don't have photo permission
- Missing Items (Connie)
 - Some classes have seen an increase in missing items
 - Staff are responding to this; thought the issue was resolved; further discussion and investigation will ensue
- End of year Pub Night (Miriam)
 - Open to all parents as well as principals and teachers

- Next meeting date: Thursday April 20, 2017
- Adjournment @ 8:40 pm
 - Jo 1st, Miriam 2nd: **motion carried**



PAC Meeting: Principal's Update – March 30, 2017

Information and things we're proud of since the last PAC meeting...

- Feb. 17th Pro-D Day...teacher feedback was that most sessions were informative and they loved the chance to network with other teachers across the district
- IEP reviews were completed
- Feb. 22nd we celebrated Pink Shirt Day
- Had an earthquake drill with duck-cover-hold and evacuation to field
- Family Games Night was a hit!
- BC Artifacts Museum for Div. 1-8 was incredibly well received by staff and kids
- Two weeks of tennis lessons...Marcus donated two racquets. We held a draw for one primary winner and one intermediate winner.
- Aboriginal District Helping Teacher, Brandi Price, was here for one week and delivered lessons to most classrooms. She will be back in term three for another week. Classes that did not get a chance to work with her last term will get an opportunity this term.
- All Grade 2/3 students had an opportunity to share their singing talents at Primary Days of Music held at Gilmore School. They sounded wonderful under the direction of Mr. Smith and accompanied by Daniel Wang.
- Backwards Day was fun
- Grade 7s had a morning visit to Burnaby North to become acquainted with the school and complete course selection
- Div. 3 headed to Grouse Mountain to explore and test out their hand-made snowshoes
- Pop-up Library was March 10th
- Spring Break...ahhhh!
- Reports sent home March 29th and FSA results for Grades 4 and 7 sent home March 30th
- COLA on March 30th

Things we're Looking Forward to before the next PAC meeting...

- April 3rd School Team Visit
- Pop up library on April 7th
- Meetings re earthquake drill and garden tubs scheduled for early April
- Div. 4/5/6 Fieldtrip to Britannia Mines on April 7th
- Track has started for Grades 4-7 students...Ms. Carson, Ms. Chin and Ms. James are coaching
- Jump Rope Club has started for Grades 2-5 students...Ms. Manners and Ms. Quan are sponsoring the group
- Book Fair April 11th and 12th at lunch and after school
- April 12th Student-led Conferences from 2:15-6:30
- April 18th-25th is Hip Hop Dance...performance for parents will be on April 25th at 1:30

Notes:

- Staffing:
 - Ms. Ward had a healthy 9 lb 7oz baby boy on Monday, March 27th...Patrick Darius Coyle
 - Mr. Carson Ho has been hired for Ms. Ward and will be working with Ms. Copeland and Ms. Lloyd in Div. 3
- Seismic Upgrade/Construction Update:
 - Jarret Scott is the new Site Superintendent from Unitech...Russ Rothermel was needed on a different project
 - Check out the colourboards in the staffroom for the new construction
 - They worked hard over Spring Break: seismic work done in the office and 4 classrooms, abatement completed, continuing to proceed with new construction foundation and framing, new downstairs classroom walls are up and ready for painting...should be ready by end of April to use as a swing space (this will allow class by class to move into the space so they can start upgrading the windows)
- WORDS anthology publication:
 - the three Grade 4/5 students from Div. 5 who wrote a piece from the perspective of a child at residential school, and whose work was published in February's newsletter, were also chosen to have their work published by the District in an anthology of outstanding writing. Students will attend a celebration in May.
- 2016/17 School Plan Sharing:
 - will take place in the afternoon of April 3rd: we will have numerous staff members (Ms. Foy, Ms. James, Ms. Nicoll, Ms. Cheng, Ms. Lloyd, Mrs. Kimmie), and PAC members share about our school goals with:
 - Peter Dubinsky - Director of Instruction
 - Katrina Chen - Trustee
 - Melody Eng - PAC
 - Karen Floyd - Principal, Sperling Elementary

Discussion Items:

- Art Starts Grant...for a school mural tied to our school motto