



**PAC Meeting Minutes**  
**Thursday May 11, 2017**  
**7:00 pm – Montecito Staff Room**

**Attendees:** Miriam Fitterer, Carine Choo, Tara Sutherland, Reece Jorgensen, Michael Lee, Addie Ceralvo, Holly Lloyd, Heather Kimmie, Tanya Lakovic, Connie Hosie

**Call to order at:** 6:40 pm

**Entertainment Books Presentation:**

Jamie Metz – representative from Entertainment Books

- Work alongside of businesses to have additional prizes and rewards
  - Kickoff presenters come dressed up to put the 'fun' in fundraising; informative presentation
  - Jamie does the advertising and works alongside the school to take some of the administrative tasks off the shoulders of the parents
  - Can support by teaching 'turn-in' days; or will work with the school to make it work for us
  - Has a mobile app – picks up your GPS and loads coupons in your area; once a coupon is used it will black out; can be used in other cities while traveling (anywhere in North America)
  - Raisy – like a Facebook page; description of what we are raising money for; parents can create their own avatar and send it out on Twitter etc.
  - Books are \$30 but the schools get \$12 guaranteed
  - Emojis are part of the prize package; sell one book and they get a 'Thank you' gift
- Review of April 2017 minutes
    - o 1<sup>st</sup> Carine, 2<sup>nd</sup> Reece: **motion carried**
  - **Reports & Updates:**
    - o **Principal**
      - o See below
    - o **Chair** (Susan & Miriam)
      - o Thank you to Connie for preparing and leading the Pitch-In event. Also congratulations to Connie for completing her Food Safe Level 1 certification.
      - o Sports Day is coming up, just a couple of more volunteers needed for the green team. There will be a maximum of 20 high school volunteers.

- o A few more volunteer spots are still available for our final events: Staff Appreciation Lunch, Multicultural Day, and Munch-a-Lunch hot lunch program.
- o Reminder: Volunteer Appreciation Tea is on Thursday, June 8 at 9:15 am. The staff put on a wonderful event for all parents/guardians who have helped at the school the past year. If you've helped in your child's classroom, library or at any events during the school year, please come out. It's a fun event and students usually come in with short performances for the parents.
- o We're looking for new parents to join/shadow the executive team and general planning groups for the upcoming year. We have a very active PAC who help support staff with various activities and plans fundraising events for school resources. Many of our current executives are returning to work full-time or have intermediate students who will be leaving the school in a couple of years. We need new parents from younger grades to take an active role so there will be an easier transition as current executives move on. Please contact [pacmontecito@gmail.com](mailto:pacmontecito@gmail.com) for more information.
- o The JUNE MEETING brings the teacher wish list and a proposed fundraising budget/target for next year. Please bring your fundraising ideas and assistance to the June meeting.
- o Remaining Food Safe to do in September: Stephanie Scott, Susan Lee-Katili, Christina Guo, Carine Choo
  
- o **Treasurer** (Reece)
  - o Gaming: \$9,600
  - o Hot Lunch: \$11,528.33
  - o Neufeld: \$800
  
- o **DPAC** (Reece)
  - o Jen Mezei did get elected BCCPAC
  
- o **Grants** (Mike)
  - o No new applications
  - o will be making a report to Wholekids this month on the garden
  
- o **Fundraising** (Addie)
  - o \$800 from Neufeld
  
- o **School Planning Council / Power of Four Committee**  
(Principal/Parents/Planning/Progress)
  - o nothing new to report
  - o Do we want one more meeting before year end to cover planning for next year and requests to District?
    - Discuss requests for next year
  
- **New / Other Business:**
  - o Pitch-In Wrap Up (Connie)
    - o Beautiful day for the event
    - o Learned and observed some new things that can be implemented next year
    - o The map worked if there was more time
    - o Thank you to Starbucks Holdom and Solo District
    - o Thank you to the Firemen of Station 4
    - o The gloves worked well
    - o Collected garbage and recycling

- o Emergency preparedness (Michael)
  - o we completed a full evacuation drill on May 4th
  - o Thank you to Heather and the staff for all their efforts in ensuring our children are cared for
  - o Thank you to parents for participating
  - o Make some signs in Chinese
  
- o Elections/Nominations of PAC Executive
  - o **Susan** would like to continue co-chairing, but would really like a partner
    - Unanimous vote
  - o **Tara** will continue as secretary
    - Unanimous
  - o **Reece** will continue as treasurer; Heather Miller will shadow Reece next year
    - Unanimous
  - o Members at Large:
    - **Michael** - Grants
      - Unanimous
    - **Connie** - Green Team
      - Unanimous
    - **Addie** and **Lora** - Fundraising
      - Unanimous
    - DPAC Rep - 8 meetings throughout the year; can one member attend one a year?
      - Their minutes are fantastic so can we review those as an alternative
    - **Carine** and **Christina** - Munch a Lunch
      - Unanimous
    - **Mikki** with **Connie** shadowing - Fruit and Veggie
      - Unanimous
  
- o Staff Appreciation Luncheon
  - o Will extend an invitation to the Foremen of the Seismic upgrade
  - o \$300 budget
  - o Wednesday, May 24<sup>th</sup>
  
- o End of Year Pub Night
  - o tentative date of Friday, 16 June - staff welcome too!
  - o 7 pm
  
- o Grade 7 Leaving Ceremony and Field Trip Funds (Joanne)
  - o All the decorations are done or almost done; supplies purchased
  - o Friday the 6/7 teachers are meeting at early dismissal
  - o Beach Theme
  
- o Multicultural Day (Miriam for Susan)
  - o Assembly will start at 9:30 am
  - o Lunch for parent/staff/volunteer community
  - o \$250 for supplies; \$750 for performances
  - o **Motion** to give a \$100 honorarium to the Irish School of Dance and Folk Dancers
    - Passed Unanimously
  - o **Motion** to repurpose left over monies to the volunteer lunch
    - Passed Unanimously

- o Traffic Safety
  - Bring licence plate numbers to Heather Kimmie as she will follow up with the parents
  - Liason Officer Hirst will be attending an assembly next Monday

Discussion Items:

- **Entertainment Books**
  - Final thoughts - thank you but no thank you
  - Odyssey parents sold pizza cards and raised \$1900; board approved the team to go with Buckingham so that they have both a female and male chaperone
- Next meeting date: Thursday June 15, 2017
- Adjournment at 8:41 pm
  - o 1<sup>st</sup> Mike; 2<sup>nd</sup> Addie



PAC Meeting: Principal's Update – May 11, 2017

Information and things we're proud of since the last PAC meeting...

- **Hip Hop afternoon performance was extremely well attended by parents and other relatives! Kids had fun, learned routines in a short time, and were very proud of their performances!**
- **COLA and Pitch-in...we learned not to plan a COLA before the Pitch-in event as it limits the time out in the community...a special thanks to Connie for organizing the day and to the amazing parent, grandparent and Starbucks volunteers!**
- **Div. 1-5 students participated in the Climate Study conducted by UBC...this will give us data from the students' perspectives on their sense of connectedness and feelings toward school**
- **Sports Day house team meetings have begun**
- **Jump Rope for Heart was a fun day of skipping in buddy classes. As a school, we raised \$721.20 which has been donated to the Heart and Stroke Foundation.**
- **Div. 7, 8 & 9 performed at the Burnaby Dance Festival at Burnaby Mountain and the students danced wonderfully! Thanks to Mr. Smith and the classroom teachers for attending the evening session!**
- **We had a successful Earthquake Release Drill with full pick-up procedures. Feedback from staff is that it went more smoothly than last year. The committee will meet to discuss feedback so we can continue tweaking our system. The school district is looking at a universal model that fits nicely with ours!**
- **Ms. Foy, Mrs. Ingham and Mrs. Kimmie attended an evening workshop on Random Acts of Kindness and would like to implement this as a school-wide initiative next year...stay tuned!**
- **We had our last Pop-up Library...we are very thankful to the Burnaby Public Library for their support this year!!!!**
- **Talent Show auditions have taken place and there are just under 50 acts who have tried out. Many will perform in the show, others may perform for a class at another time.**
- **Gauss and Abel Math tests took place for interested intermediate students on May 10<sup>th</sup>**
- **Festival of Beginning Bands was at Confederation School and our Grade 7's sounded great!**

Things we're looking forward to until the last day of school this year...

- **May 12<sup>th</sup>: 2:00 early dismissal; class, groups and panorama pictures taken today**
- **May 15<sup>th</sup>: Gold/Yellow Day**
- **May 16<sup>th</sup>: Red Day**
- **May 17<sup>th</sup>: Green Day; Div. 1-3 to Playland**
- **May 18<sup>th</sup>: Blue Day**
- **May 19<sup>th</sup>: Sports Day 9:00- 1:00 Canada theme...early dismissal**
- **May 23<sup>rd</sup>: Odyssey Team to Michigan this week...good luck and have fun!**
- **May 23<sup>rd</sup>: Staff Lunch n' learn on the Core Competencies with Tanis Anderson**
- **May 24<sup>th</sup>: Staff Appreciation Lunch**
- **May 25<sup>th</sup>: 9:20 COLA**
- **May 29<sup>th</sup>: Talent Show Run-through for participants only in the afternoon**
- **May 30<sup>th</sup>: TALENT SHOW 1:15-3:00...parents/relatives invited**
- **June 1<sup>st</sup>: Multicultural Day...early dismissal at 2:10**
- **June 2<sup>nd</sup>: Pro-D Day**
- **June 5<sup>th</sup>: Div. 2 & 3 to Bby North from 9:00-10:40 for ADST**
- **June 7<sup>th</sup> : Viking Day for Grade 7s at Bby North and Belcarra Fieldtrip for Grade K - 6s**
- **June 8<sup>th</sup>: Volunteer Tea starting at 9:15 (date change) and PM: Me to We Spring Fair**
- **June 9<sup>th</sup>: Grade 7s at Camp Jubilee from 7:00 – 4:00**
- **June 12<sup>th</sup> COLA at 1:30**
- **June 13<sup>th</sup>: Grade 7s to Big Splash Waterpark (formerly Splashdown) 9:00-3:00**
- **June 14<sup>th</sup>: 6:30 Year-end Band Concert at Seaforth**
- **June 15<sup>th</sup>: Div. 2 & 3 to Bby North from 9:00-10:40 for ADST & Welcome to Kindergarten Event from 1:30–2:45**
- **June 19<sup>th</sup>, June 20<sup>th</sup>, & June 21<sup>st</sup>: Div. 4,5,6 Loonie Swims at Kensington Pool**
- **June 28<sup>th</sup>: Leaving Assembly for Grade 7s at 11:00 then lunch and dance to follow**
- **June 29<sup>th</sup>: 9:20 Year-end Assembly...dismissal at 10:30. Last day of school for students and report cards sent home**

Notes:

- **Seismic Update:**
  - **New classroom will not be used as a swing space now...they will replace the windows in the summer so classes will not be disrupted**
  - They have created a bigger undercover area by the gym ☐**
- **School Plan Visit:**
  - Feedback is to continue doing what we are doing...all members very impressed with our programs, interventions, and growth this year**
  - Advice is to take the data from the school climate study, student learning surveys and then see how it fits with the data we are collecting at school (e.g. sociograms)**
- **Garden Bins:**
  - Ms. Nicoll, Ms. Chin and Ms. James went to Gardenworks and spent time learning about gardening with an “expert” there. They also went shopping with some of the grant money. They have purchased some supplies (gloves, trowels, watering cans...) as well as seeds. They are all going to be working together to plant the seeds, mostly vegetables, for fall harvest.**
  - They do have questions about summer watering, access to equipment, etc.**
- **SOGI Parent Workshop:**
  - On Friday, May 26<sup>th</sup> at 6:00 at Lochdale Community School, Sarah Larsen will present to PACS/parents in our zone to develop more understanding about SOGI (Sexual Orientation and Gender Identity). Info went out to parents on Listserve. Please register if interested in attending.**

- Staff Update:  
-Ms. Gesy (EA) has been on leave since Christmas and will not be returning. Ms. Wong will continue in her position until the end of June.

Discussion Items:

- **NEW Student Learning Grant:** This *one-time funding* is meant to be spent on student activities and learning resources, supplies, and equipment to help ensure classrooms are well resourced through the implementation of the redesigned curriculum.  
-Our school will be receiving \$25.00 per student (approx.\$6300for workshops, fieldtrips, special programs, whole school events...) to help defray costs to parents. It is suggested that we do not use the money for items that we have previously charged for (hip hop, tennis...) as the following year we will need to charge again, but instead to use the money to expose children to additional/new learning experiences. Staff suggestions so far for the \$25.00 per child are Aboriginal fieldtrip or program, supplies for a school-wide pumpkin carving event, bringing in experts in curricular areas such as Art, Science, PE, SOGI, ADST to do activities with the kids  
-We will also receive \$5000 base amount + \$13 per student (252 students = \$3276) so approx. \$8276 for resources, technology, materials, manipulatives... Staff suggestions to date are textbooks for SS, hockey equipment (goalie equipment, new nets or repair old netting), folding soccer nets, SOGI and Aboriginal books, technology...  
-How would the PAC like to see this money spent???
- Wishlist requests...see sheet
- Mural on the outside of the gym must come down. It is not in good shape and Ross Selby, Capital Projects Manager for Bby, has said it will not be going back up on the building. Suggestions for what to do with it???